

# FENERBAHÇE UNIVERSITY

# EDUCATION COMMISSION DIRECTIVE

PART ONE

## Purpose, Scope, Basis, and Definitions

Purpose

**ARTICLE 1 –** (1) This directive outlines the procedures and principles governing the formation, operations, and duties of the Fenerbahçe University Education Commission.

## Scope

**ARTICLE 2 –** (1) This directive covers the procedures and principles for the formation, operations, and duties of the Fenerbahçe University Education Commission.

## Basis

**ARTICLE 3 –** (1) This directive is based on Articles 13, 14, and 15 of the Higher Education Law No. 2547.

## Definitions

**ARTICLE 4 -** (1) Definitions of the terms in this Directive are as follows;

Unit: All academic units within Fenerbahçe University,

Program: All kinds of education and training programs carried out within the university,

President: The president of the Education Commission,

Registrar: Fenerbahçe University Registrar,

Commission: Fenerbahçe University Education Commission,

Rector: Fenerbahçe University Rector,

Vice Rector: The Vice Rector responsible for education and training at Fenerbahçe University,

Senate: Fenerbahçe University Senate,

University: Fenerbahçe University,

Board of Directors: The Board of Directors of Fenerbahçe University.

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# PART TWO

## Formation, Working Principles, and Duties of the Commission

Formation of the Commission

**ARTICLE 5 –** (1) The Education Commission is a body affiliated with the Senate, composed of members elected by the Senate from the University’s permanent faculty members to represent the academic units, as well as the Vice Rector.

1. Members serve a term of three years. A member whose term has expired may be reappointed.
2. When selecting members, the number of faculty, students, and the diversity of educational activities within the academic units are considered.
3. The Vice Rector serves as the president of the commission and is responsible for preparing the agenda, notifying members, setting the time and location of meetings, leading the meetings, and submitting decisions to the Rector for inclusion in the Senate agenda. The Vice Rector may appoint one of the commission members as vice president. The Vice President carries out duties assigned by the President and leads committee meetings in the President’s absence. In such meetings, however, the agenda approved by the Rector or Vice Rector will be discussed.
4. The Registrar serves as the commission's rapporteur. The Registrar attends meetings without voting rights and may offer opinions.

## Working principles of the Commission

**ARTICLE 6 –** (1) The working principles of the commission are as follows:

* 1. The decisions made by the Commission are advisory to the Senate.
	2. Issues referred by the Rector are directly added to the commission agenda, and if requested by the Rector, an extraordinary meeting will be held to discuss them.
	3. The drafts prepared by the units and approved by the Rector for inclusion in the Senate agenda are forwarded to the Commission by the Senate.

ç) The president requests that the drafts be distributed to members for review.

* 1. Drafts reviewed by the members are discussed at the meeting, which is held according to the agenda, upon the President's call.
	2. The Commission meets with an absolute majority of its total members and makes decisions based on a majority vote of those present at the meeting. If the votes are tied, the President's vote decides the outcome. Members are not allowed to abstain from voting.
	3. Representatives of academic units without a member on the Commission may be invited to meetings to provide information on matters related to their units. These representatives may provide information on the subject and express opinions, but they cannot participate in the voting.

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g) The Commission may establish subcommittees as needed.

ğ) Items on the agenda that do not comply with the legislation or lack proper procedure are sent to the relevant unit with explanations for reevaluation and to address the deficiencies. The revised suggestions are then brought back to the agenda, discussed, and decided upon.

h) Issues approved by the committee are submitted to the Senate for final approval.

The membership of any member who misses 3 (three) consecutive Commission meetings without an excuse is automatically terminated, and the President notifies the Rector in writing. The Rector appoints a new member within a maximum of 7 days.

## Duties of the Commission

**ARTICLE 7 –** (1) The areas of duty for the Education Commission are as follows:

1. Merging and discontinuing academic programs within existing academic units,
2. Academic program curricula, curriculum changes, and proposals for introducing, merging, modifying, or removing courses,
3. Suggestions regarding the procedures and principles for implementing academic programs,

ç) Compliance of academic programs with relevant national and international standards,

1. Drafts of internal legislation governing academic programs,
2. Drafts of internal legislation governing the curricula of academic units,
3. Determining or changing the language of instruction for the programs,
4. Establishing new academic units/programs,

ğ) Issues deemed beneficial by the President of the Commission for discussion,

1. Other matters referred by the Senate or Rector,

# PART THREE

## Effective Date and Implementation

Effective Date

**ARTICLE 8 –** (1) This directive takes effect on the date it is approved by the Senate.

## Implementation

**ARTICLE 9** **–** (1) The provisions of this directive are implemented by the Rector.

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